



Officer Duties Phi

- Primary representative of chapter to its publics.
- Ultimately responsible for the actions of his chapter.
- Enforces rules and regulations of the chapter and the Grand Chapter of Zeta Psi.
- Makes executive decisions when the whole chapter is not available to take a vote.
- Presides over all chapter, officers', and Supreme Council meetings.
- Creates agenda for chapter meetings.
- Abstains from voting unless he must break a tie.
- Ultimate power rests in his and the Supreme Council's hands (even to override a chapter vote).
- Appoints committees, pledge educator, rush chairman.
- Knows the responsibilities of his officers and chairmen so he can delegate and direct questions/concerns to specific people.
- Makes sure all brothers are managing their responsibilities.
- Makes sure brothers are showing due consideration for each other, and confronts those who don't.
- Discusses individual problems with individual brothers.
- Responsible for the morale of the brotherhood to the best of his and his officers' abilities.
- Tries to remain impartial when dealing with brothers.
- Must anticipate and help chapters respond to changing policies and trends in the University, the Grand Chapter, and society in general.